



CITIZENS AIRPORT ADVISORY COMMITTEE
Paso Robles Municipal Airport

MINUTES

Thursday, October 28, 1999 *at* 7:30 PM
Airport Office ----- 4912 Wing Way

A. CALL TO ORDER

1. Roll Call

Present: Committeemembers Barksdale, Corippo, Caskey, Cromwell, Gleim, Miller, Morton,
Alternate Mr. Ron Rose
Absent: None
Staff: Roger Oxborrow

2. Review of Previous Minutes:

Minutes of September 23, 1999 reviewed and approved as presented, with the notation that Mr. Rose was present at that meeting.

B. PUBLIC COMMENT

Airshow Director Chuck Miller advises the Committee of the decision to postpone the Airshow in the year 2000 due to the anticipated turmoil caused by the construction of the new terminal.

Mr. Corippo reports on the current progress of the museum.

C. DISCUSSION ITEMS

1. Airport Promotion and Activity

The Committee expresses approval and support of the recent action by the City Council to acquire the Kyodo building. There is general consensus as to the marketing strategy direction that should be taken by the City to effectively utilize this facility. A motion by Mr. Gleim suggests that a memo be prepared for the City Council recommending the continued action by the City to complete the efforts with this facility: (1) Continue forward with the process to complete the purchase of the building; (2) work to resolve the access problems with the front apron; (3) Entertain proposals for short-term business to occupy the facilities until a larger, full-service FBO is secured; (4) Continue the recruitment process to locate a full-service FBO to provide all of the necessary aviation services for the Airport; (5) Shift the focus from the existing terminal building to the Kyodo building in preparation for its demolition and replacement by moving terminal functions into that building now. The motion was seconded by Mr. Corippo and passed unanimously.

2. Committee Reports

The sub-committee assigned to review the health and safety issues in the portable hangar area notes that the two portable toilets currently in place are effective, but that additional are needed to adequately accommodate that large area. A motion by Mr. Miller recommends that two additional units be placed in the area. The motion is seconded by Mr. Cromwell and passes unanimously.

The sub-committee assigned to review security on the Airport suggests that there may be adequate coverage with lights that are currently installed. It is noted that many of those existing are inoperative. The Committee recommends that correspondence be sent to the lessee requesting that a more concerted effort be made to see that all of the existing lights remain operational during times of darkness.

A motion by Mr. Corippo recommends that a letter be sent to each lessee (master lease holder) advising them of the concerns of the Committee and requesting their support in working with the hangar owners to see this is accomplished. In discussion, it is also suggested that the correspondence be sent to advise these lease holders of the other health and safety concerns of the Committee and the efforts that are currently being made to remedy the situation.

3. Operations Review

The Committee receives a brief report from Staff on the current status of the terminal project and the two FAA grant projects that are underway. The Committee had no immediate concerns and no action was taken.

D. COMMITTEE BUSINESS

None

E. CALENDAR

Next Meeting: December 9, 1999

F. ADJOURN

8:45 PM

PIONEER MUSEUM

Board Minutes - Nov. 11, 1999

The regular monthly meeting of the Board of Directors was called to order by president Dr. Bob Bryant at 7:04 p.m. at the museum. Other board members present were Bonnie Nelson, Byby Root, Les Hoffman, Paul Ernst, Rod Reuting, Glenn Muggelberg, Steve Cichorsky, Joyce Sommers and Milene Radford. Homemade cookies were served by Les.

Minutes: The minutes of the previous meeting were approved with a motion by Bonnie and a second by Joyce.

Correspondence: A note was received from Amigos de Los Ninos with a donation in the amount of \$200 in appreciation for being able to use our facilities for their recent Cow Cow Boogie event.

The treasurer's report was distributed and discussed. As of today we have \$8,778.38 in our checking account, plus funds in our certificates of deposits. Receipts for the Paso Gathering were \$10,499 and expenses currently stand at \$1881, although there will be more expenses for the BBQ food and miscellaneous expenses. During the Paso Gathering, mouse damage was done to one of the exhibitor's items (a nose band) which was for sale for \$50.00. Rod felt that we should buy it, so he gave the exhibitor \$50 and asked to be reimbursed. Rod said that he could make another cover for the band, and Joe Booker of Atascadero offered to sell it for the museum. When that takes place, Rod will reimburse the museum. Additional mouse control was discussed.

Other bills presented were as follows: Bob had \$863.85 for blueprints from The Blueprinter, beams and bolts from Hayward Lumber, and to P.R. Electric for repair of the line which was accidently dug into during construction of the new pole addition. Byby had a bill for \$78 for the food for the exhibitors on Friday evening, \$50 for the sound system for the BBQ entertainer, and \$50 for foam board for the large directional signs for the Paso Gathering. Milene had a bill for ten 2'x3' directional signs from The Blueprinter for \$26.81, postage of \$1.21 and 33 long-distance FAXES at \$5.72 (press releases to country radio stations), making a total of \$33.74. Bonnie had one for \$7.05 for mailing Twisselman books and Les needed reimbursement of \$6.00 to fix the tire on the drill which is on loan to the museum. It was moved by Byby and seconded by Glen that the bills be paid. Carried.

Attendance for October: 934 **Year to date:** 3650

Old Business:

Paso Gathering:

A thank you letter needs to be sent to John Alkire at the Mid-State Fair for the use of the tables and chairs.

Advertising: Next year we need to start earlier with advertising. The first shows start in early spring and it would be good to have small flyers available for the exhibitors to put out on their tables.

We should advertise in Western Horseman. Need more national advertising. It would be good to know where the buyers are from. After ten years, the audience needs to change to keep new people attending.

Guest book: Need to have a column showing the *number* in the party. Sometimes only one person signed the book, but there were more than that in the party. There were 1294 accounted for on the guest book, although there were others who attended.

Gift Shop: Need two people at all times. Also need to keep an accurate tally of each item sold. It would be more convenient to have all of the gift shop items together.

BBQ: The barbecue wasn't sold out as had been hoped for. The BBQ at the fairgrounds probably had an effect. Any way to find out if others are having a BBQ on the same night?

The barbecue entertainment needs to be scripted better. The entertainment should be about 20 to 25 minutes maximum. Need a western theme,

Port-a-potties: Les checked the two portables regularly and felt that one would be enough for next year.

[Thanks, Les, for doing the potty patrol . . . as well as garbage patrol.]

Exhibitors: Bonnie would like to see more jewelry for sale.

Music: Missed having music played over the public address system.

Dust was blowing on Sunday, especially to the north. Need to sprinkle down the yard next year.

Date for next year: Need to check on the Peppertree Show in Santa Ynez as someone thought it was going to be on our usual first weekend of November.

Update on Construction: Hope to get the new beams painted on Sunday afternoon. Might be finished by the end of the year. Need more D.G.

Letter to the City: Bob reviewed his letter to the city regarding space and the problem of not having enough space, and showed a map of the area which was discussed.

Tractor: The tractor, a 1945 Cletrac, HG-42, donated by Donna Grossnicklaus is at the museum and Milene will make a sign for it. Mrs. Grossnicklaus is working on a scrapbook about the tractor.

Telephone Equipment and Sign: Steve reported that moving this will theoretically take place next week.

Restoration of Film: Steve hasn't heard anything back yet, but it should be within the time frame of our grant. Steve has been in contact with someone who distributes grants and a letter is needed by Dec. 17 to apply for a grant for film restoration.

Jack Woods Memorial Fund: Bonnie will have an envelope in her mail slot (above the refrigerator) for those who might like to contribute. [Jack was a former board member and docent.]

New Business:

Food: With increased use of the museum involving food, crumbs can present a problem with mice. The requirement that food be allowed only in the buggy barn was re-emphasized.

Gift Shop: The gift shop will remain in its present location with a glass case (which we already have) placed between the wall and the current case, thus extending the display area.

California Association of Museums: The membership in this organization is \$35 per year and it was decided to continue our membership.

Pioneer Day Committee Chairman for next year: Ruby Brandon. [Milene called Tom Flynn and he said that she takes over in the spring.]

Lynch books (*Arson, Ambush & Murder*): Byby reported that we now have all of them [500] and needs a check for \$3300. [We are selling them for \$13.99, plus tax of \$1.01 = \$15.00.]

Angus MacLean books: On Nov. 7th, Atascadero relatives of Angus donated four of his books to the museum to sell. We need the name and address of the donor so an appropriate thank you can be sent. (Byby will check.)

Retired Senior Volunteer Program (RSVP): Glen reported that Carol Conway needs a list of individuals (docents and/or board members) who are involved at the museum and would like to be a part of RSVP. RSVP will have a chart on a bulletin board and all volunteers in the program would indicate the hours they work each time they are at the museum. [Current docents could be part of the RSVP, if desired.] Glen will put an announcement in the RSVP bulletin about the possibilities at the museum. He is hopeful that there might be enough RSVP docents that the museum hours could be extended.

Handicapped Parking: The need for this was discussed and Bob will check with the City to find out if there is any possible grant for handicapped access. It would be great if we could have a strip of blacktop from the gate to the side door and have some of that reserved for handicapped parking.

Book, *Don't Get Me Started!* Bonnie reported that she sold a couple of these to the Twisselman family for \$15.00 each. Henry's granddaughter suggested that we might put together a Christmas package offering a discounted price for both of his books. Bonnie told us that Barbara Bilyeu said the library gift shop might sell *Don't Get Me Started!* Henry wants to move his *Changing Times* book and we need to work on moving our *Don't Get Me Started!* books. [One thousand of these books were ordered by a friend of Henry's who is reimbursed as they sell.]

Newsletter: It's time for another newsletter with emphasis on gift shop items. Bob will write a president's message and Byby will submit an article. [Thanks much!]

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Milene

Milene F. Radford, Board Secretary

Next Board Meeting: Thurs., Dec. 9, 1999, at 7:00 p.m.

Paso Robles Public Library

Board of Trustees

Minutes of November 18 Meeting

The regular monthly meeting of the Board of Trustees of the Paso Robles Public Library was held on November 18, 1999 at 9:00 am, in the public library at 1000 Spring St., Paso Robles, California

Present were members Betsy Watson, Jim Knecht, Pat Glancy, Barbara Dabul; alternates Terry-Ann Reid and Jack Gulshen.; and City Librarian Annie Robb. Absent: Rudyard Stone

1. Approval of Minutes. Minutes of the October 14 meeting were approved unanimously as submitted.
2. Public Comment: None
3. Library Board Appointments: Annie Robb introduced the new member alternates as selected by the City Council: First Alternate, Terry-Ann Reid and Second Alternate, Jack Gulshen.
4. Officer Elections: Under this agenda item, the Board elected the following officers to begin serving immediately: Betsy Watson, President; Jim Knecht, Vice-President; and Barbara Dabul, Secretary.
5. Debt Collection: Librarian Annie Robb provided the Board with a summary of outstanding fines and fees at the Paso Library over the past 10 years. The Board expressed surprise at the number of people owing more than \$5.00 and at the total amount owed: \$85, 467.70
Following Some discussion, the Board endorsed the concept of joining with Other Black Gold libraries to purchase a debt collection program, and Annie will return to that working group to help determine the terms and expense of that program.
6. Gates Library Initiative: Annie reported that the grant application was submitted on time, and that she anticipated an award decision sometime in December. Although some consideration had been given to request a fifth (Spanish language) computer, the decision was made to request the original four computers, with the idea that the program could be expanded in later years.
7. Patron Behavior Policy: At the October meeting, the Board discussed "a recent incident when an adult was observed loitering in the Children's Library. The present

8. policy was reviewed of limiting the Children's Library to children and to adults accompanying children. It was agreed that the existing policy is proper and should be continued."

In the current meeting, the discussion was broadened to address any behavior by adults or children in the library which proves disruptive to others. Annie indicated that the most frequently annoying behavior is excessive noise. There was general agreement that the Board does not want to inaugurate a long list of specific restrictions. Pat Glancy pointed out that many human attributes which could be offensive to others are, in fact, protected by law and any attempts to legislate homogeneity would not be upheld in court.

The Board favored the following two steps: 1) Communicate to patrons, via signs and group presentations, the public's expectations for "library behavior", including use of a quiet voice. 2) Have Annie train volunteers and staff in intervening with persons who are behaving disruptively.

If, after a few months' trial, the above two steps prove inadequate to handle new situations that arise, the Board will again review the situation with an eye to writing a policy statement.

9. Holiday function: The Board voted to treat the staff again to breakfast prior to its December meeting. Therefore, the Board will convene next on Thursday, December 9 at 8:00 am at Joe's restaurant on 12th St. Our regular meeting will follow the breakfast.
10. Other dates announced by Annie are:
11. Artists' reception December 17, 4:30 -6:00 pm
12. Library Volunteer Party December 19, 2:00 - 4:00 pm

Barbara Dabul shared some statistics from a Gallup poll research commissioned by the American Library Association, which showed that Americans are using libraries more than they did a decade ago, that over 80% of the patrons check out materials, and that 91% believe that we will continue to use books! The age group using the library most is 35-54 years.

There being no further business, the meeting was adjourned at 10:00 am.

Respectfully Submitted,

Barbara Dabul
Secretary

PASO ROBLES SENIOR ADVISORY COMMITTEE MEETING
November 8, 1999 Regular Meeting
Senior Center Dining Room
940 Park Street, Paso Robles, California 93446

- 1) Meeting was called to order by Virginia Harris, Chairperson at 1:30P.M.
A-Roll Call: Members Present
Virginia Harris, Wayne Harris, Del Velten, Velta Williamson,
Helen Dutra, Dolly Bader
Alternate: Dorothy Worden
Guests: Joe Dutra, Barbara L. Partridge and Charlotte Gorton, City of
Paso Robles, Pam Donahoo, Senior Center Coordinator, W. Macklin, Councilman
- 2) Flag Salute: Charlotte Gorton
- 3) Consent Agenda: Minutes of the October 11 and October 18, 1999 meetings
A motion was made to accept the October 11 minutes as read.
D. Velten/W. Harris All Ayes

A motion was made to accept the October 18 minutes as read.
D. Velten/V. Williamson All Ayes
- 4) New Business:
 - A. Dorothy Worden was introduced as the new alternate on the Senior Advisory Board
 - B. D. Velten brought up the subject of having the minutes from the Advisory Board Meetings be posted in a central location at the Senior Center after the minutes have been approved.
 - C. D. Velten suggested that we may consider a change in the By-Laws to allow us to have a Treasurer. This position could be added to the executive committee. This change would be due to our efforts to get involved in fund-raising for the building of the new Senior Center.
 - D. D. Velten suggested that we send a sympathy card to Edna De Bardelaben.
- 5) Old Business:
 - A. Discuss the appointment of a Committee Chairperson for the 1999-2000 fiscal year.
A discussion was held on whether a Chairperson should be appointed or elected. A Chairperson should be elected. Refer to page 20 in the Rules and Regulations for Conducting the Business of the Senior Citizen Advisory Committee, paragraph 2:
"The Chairman and Vice-Chairman shall be elected to office the first meeting in July and shall serve for a period of one (1) year."

Wayne Harris was nominated at the last meeting. V. Williamson nominates H. Dutra. H. Dutra withdrew her name from the nominations. Wayne Harris was elected to be Chairperson All Ayes

V. Williamson nominates V. Harris to be Vice-Chairperson. No other nominations from the floor. V. Harris elected as Vice-Chairperson. All Ayes

D. Bader nominates H. Dutra for Secretary. No other nominations. H. Dutra was elected as Secretary. All Ayes

B) Sub-committee report on the Senior Advisory Committee by-laws.

H. Dutra, D. Bader and V. Harris got together and went over the by-laws. Refer to the by-laws, Article IV, paragraph 2 Terms of Office should be Term of Office. Members may serve an(delete an), change to Members may serve additional terms(refer to by-laws)..

Under Rules and Regulations (Page 20) under paragraph 2 add Secretary to the list of offices that are elected.

The changes are read the first time and acted on the next meeting. P. Donahoo will post the changes.

C) Result of the City Council vote regarding the proposed \$200,000 loan from the Senior Endowment fund.

Councilman Macklin said the the Council received our letter. The City Council has not approached the issue. Needs to be put on the agenda so that the City Council can discuss the issue.

B. Partridge will talk to J. App, because we sent him a copy of the letter. B. Partridge suggested that W. Harris talk to Mr. App also and let him know that he was the incoming Chairperson.

D) Results of the proposal to the City Council regarding potential fund-raising efforts.

Will combine with C (see above) and discuss having the fund-raising effort put on the agenda at the same.

E) News on new Senior Center at the Sherwood Park, Scott and Via Ramona location.

No news - add to next month's agenda.

F) Upcoming activities.

P. Donahoo discussed the upcoming activities.

G) Upcoming trips.

P. Donahoo went over the agenda for the upcoming trips.

V. Harris adjourned the meeting at 2:35P.M.

Respectfully submitted

H.Dutra, Secretary

PASO ROBLES SENIOR ADVISORY
COMMITTEE MEETING
Nov. 8, 1999

DOLLY BADER	<u>Dolly Bader</u>
EDNA DE GARDELABEN	<u>FAMILY EMERGENCY</u>
HELEN DUTRA	<u>Helen Dutra</u>
VIRGINIA HARRIS	<u>Virginia Harris</u>
DEL VELTEN	<u>see below</u>
VELTA WILLIAMSON	<u>Velta Williamson</u>
WAYNE HARRIS	<u>Wayne Harris</u>
ALTERNATE: DALE GUSTIN	
ALTERNATE: DOROTHY ^{WOODEN} WARD	<u>Dorothy Wooden</u>

GUESTS
Walter J. Macklin
~~Del Veltan~~
Pam Denaboo

Bessie Parney
JOE SUTKA



City of Paso Robles
Department of Community Services

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PASO ROBLES SENIOR ADVISORY COMMITTEE MEETING
November 12, 1999 Special Meeting
Senior Center Dining Room Lounge
940 Park Street
Paso Robles, CA 93446

- 1) Meeting was called to order by Wayne Harris, Chairperson at 10:10A.M.
A-Roll Call: Members Present
H. Dutra, V. Harris, W. Harris, V. Williamson
Alternate: D. Worden
- 2) Flag Salute: D. Worden
- 3) Business: Consider to change the wording on the motion from Oct. 18, 1999 meeting on letter sent to the City Council.

A motion was made to rescind the motion of October 18, 1999 that we borrow \$200,000.00 from the Senior Endowment Fund to be added to Measure D98 Funds for construction costs to increase the square footage of the new Senior Center. V.Harris/Williamson All Ayes

A motion was made that we use \$200,000.00 from the Senior Endowment Fund to be added to Measure D98 funds for construction costs to increase the square footage of the new Senior Center. V. Harris/Williamson All Ayes

A motion was made to change the wording and send a new letter to the City Council with this action taken. V.Harris/Worden All Ayes

We are on the City Council Agenda for Tuesday, November 16, 1999. W. Harris will talk to the Mayor and see if they will be able to move us up to earlier in the evening.

- 4) Adjournment: Meeting was adjourned by W. Harris, chairperson at 10:20A.M.

Respectfully Submitted:

Helen Dutra
Helen Dutra
Secretary

11-11-99

Joe Butler
Sharon Ann
Lorothy Worden (alt.)
Virginia Harris
Velta Williamson

Joe Butler Best
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